

POSITION TITLE: Journey Lineworker

INCUMBENT: _____

REPORTS TO: City Superintendent

A. POSITION PURPOSE:

To maintain the municipal electric utility distribution system for the purpose of providing electric service.

B. NATURE AND SCOPE:

Assist in the construction, maintenance, and operation of the City's municipal electric system.

1. Duties:

- A. Perform tasks common to the industry, not limited to the following: Terminate wires, splice wires, climb poles, install fuses, dig trenches, and set transformers and switches in a safety conscience manner.
- B. Locate burn-offs.
- C. Read meters.
- D. Operate trencher, backhoe and bucket truck.
- E. Employee is expected to work outside the electrical department, including during the snow removal season.
- F. Keep all equipment and vehicles used within the respective department in good running condition and keep record of all vehicle maintenance performed.
- G. Periodically perform inspection of substation, switch yard, Generation Station, and all other facilities within the Electric Department for potential hazards and potential liability claims and follow through with correcting such potential hazards.
- H. Participate in and conducts safety meetings.
- I. Perform other duties assigned by the City Superintendent and the Director of Public Works.

2. Challenges and Problems:

Be capable of obtaining complete understanding of the overhead and underground distribution system to avoid, whenever possible, disruption of service or inconvenience to the customers.

3. Control on Actions:

Procedures are governed by municipal code, safety standards, and industry standards.

4. Working Conditions:

The incumbent works out of a shop building shared by all municipal departments. A major portion of the day would be spent in the field.

5. Performance Standards:

The Lineworker's performance is measured through timely and accurate completion of work assignments, courteous handling of the general public and fellow workers and is monitored through the observation and feedback from the City Superintendent and the Director of Public Works.

C. QUALIFICATION FOR APPOINTMENT:

1. Knowledge, Skills and Abilities:

Possess the knowledge and the fundamentals to maintain underground and overhead electrical distribution system; to establish and maintain an effective working relationship with fellow employees, City Officials and the general public; and to possess the knowledge and practice of appropriate safety measures. Willingness to work overtime and remain on "stand-by" on scheduled weekends for emergency response. Must be responsible with equipment and vehicles. Must be dependable, reliable, and mature enough to handle equipment safely and sensibly.

2. Education/Experience:

Graduation from high school or possession of a GED Certificate. Completion of a Lineworker Apprenticeship Program and experience with an electrical distribution system. Good math, language and reading skills. Must possess, or be able to obtain within 30 days of employment, a S.D. Commercial Driver's License. Clean driving record of no more than two convictions for moving traffic violations or moving traffic violations that contribute to accidents within a 12 month period; conviction of any traffic violation that is defined as serious by South Dakota Code, or a DUI. Must pass a pre-employment alcohol and controlled-substance test.